



**PROFESSIONAL PROPERTY MANAGEMENT
OF NORTHERN VIRGINIA, INC.**

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**MAINTENANCE AND REPAIR AGREEMENT
(Homeowner Warranty)**

I AGREE TO THE FOLLOWING PROCEDURES CONCERNING MAINTENANCE
AT MY PROPERTY:

1. PPM will continue to work with the warranty company through your current contract period. Once the contract expires, we urge you not to renew the contract.
2. In the event of emergencies, such as no heat, no air conditioning, no hot water, leaks or refrigeration problems, PPM will contact your warranty company. If they do not respond within 24 hours, we will have the authority to call one of our preferred vendors.
3. PPM will continue to call the warranty company through your current contract period for non-emergency items.
4. The Property Management Fee will increase by 1% over the normal fee for handling maintenance through the warranty company. If there is no maintenance that required calling the warranty company during the one year term of the contract, PPM will refund or credit the additional management fee.

Signature

Date